

Ryton and Grindle Parish Council

Chair: John Webb

Clerk: **Vanessa Voysey**

12 Greenleys Crescent,
Alveley
WV15 6PG, 07968 859990

Members are summoned to the Annual meeting of Ryton and Grindle Parish Council to be held on Monday 22nd May 2023 on the rising of the Annual Parish Meeting to be held at 7.00pm at St Andrew's Church, Ryton

Signed *vnvoysey*

Date *10th May 2023*

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Chairman's Welcome**
- 4. Apologies**
- 5. Declarations of Interest**
- 6. Co-option** – to hear from any interested parties
- 7. Public Forum**
- 8. Shropshire Councillor's Report**

To receive any written or verbal report from the Shropshire Councillor for Worfield,
Richard Marshall

9. Minutes

To confirm the minutes of the Council meeting held on Wednesday 7th March 2023

10. Clerk's Report

11. Finance

11.1 To approve the following payments:-

Clerk - £X salary for Quarter 1
HMRC - £X PAYE for Quarter 1

Clerk - £X travel expenses for Quarter 1

11.2 To note any receipts (precept)

11.3 To receive and approve the following:

- a) To approve the Reconciliation and Bank Statements for end of month of March 2023
- b) To approve Receipts and Payments including income and expenditure spreadsheets to month of March 2023

11.4

- a) Internal Audit – to note
- b) To consider and approve the Certificate of Exemption
- c) To consider and approve the Annual Governance Form
- d) To consider and approve the Annual Return 2022-2023
- e) To consider and approve the Exercise of Public Rights

12. Planning

- a) Planning notifications
- b) Planning decisions
- c) Any other planning matters

13. Highways

14. Environment

15. Correspondence

16. Any other Parish Matters

17. Date of Next Meeting

The next meeting is to be confirmed