***Ryton and Grindle Parish Council***

**Chair of the Council Clerk to the Council**

**Cllr Allan Amey Mrs Penny Brasenell**

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To All Councillors

You are hereby summoned to attend the Annual meeting of Ryton and Grindle Parish Council, which will be held in **St. Andrew’s Church, Ryton on Wednesday 8th May 2019**. This meeting will start at the close of the Annual Parish meeting. The business to be transacted at that meeting is shown in the Agenda below.

Dated this 1st May 2019

**Penny Brasenell
Clerk to the Parish Council**

AGENDA

1. To record those present and receive apologies for absence.

2. Elections

 a) Chair of the council

 b) Vice Chair of the council

3. Appoint Internal Auditor

4. To receive Declarations of Interest

5. To approve the minutes of the meeting held on 13th March 2019

6. Matters Arising from last meeting minutes

7. Finance

 a) To consider April 2019 Finance Report and cash position and Council position up to Septembers meeting.

 b) Approve payments

 c) Consider and approve the unaudited Annual Return for the year to 31 March 2019

 d) Note Precept receipt

e) Approval of the internal Auditor Mr Cedric Randle

 8. Planning Matters

 a) New Applications: None

 b) Grindle House Farm – not already covered

9. To review Environmental and Highways issues:

 Environmental - Maintenance work and Noticeboards

 10 Parish Plan Review – update

11. Correspondence

12 Urgent matters for information only.

13. Agree time and dates of future meetings